

OSF Meeting Minutes

January 13, 2016

Roll Call of Members Present

Amy Adamski	Colleen Barron	Christina Brann	Leslie Carr
Ellen Daniel	Angie Duvendack	Trina Floyd	Hans Giller
Hal Gregory	Aaron Haar	Amy Hansen	Eric Heintschel
Mindy Kennedy	Carol Molnar	Andrea Musselman	Amy Rankin
Brent Shimman	Chris Walendzak		

Record Visitors – none

Approval of Minutes from November 10, 2015

Motion to approve: Amy Hansen, 2nd Leslie Carr

Treasurer's Report

Checking current balance \$43,019.59

Investment current balance \$175,347.39

Motion to approve: Ellen Daniel, 2nd Leslie Carr

President's Report

Welcome to the new members:

Eric Heintschel – Board of Trustees, Finance Committee

Melinda Kennedy – Board of Trustees, Comm/Mktg/PR Committee

Greg Row – Finance Committee

Eric Heintschel was nominated and voted to fill Treasurer position left vacant by Angela Nowak in November. Effective January 13, 2016.

Frost Fest planning is under way. Any donations for auction prizes would be greatly appreciated. This is our annual signature fundraiser. Any new/fresh ideas are welcome.

Board of Education's Report

Carol Molnar was elected President of the Board of Education.

Mike Csehi has been elected Vice President.

An evening walking club is going to start at Clay High School. This is open to the community.

Strategic Planning with the BOE is scheduled for January 28, 2016.

Superintendent's Report

We anticipate a lot of fun in 2016. The levy committee made a lot of connections and excitement towards projects happening within the district.

The community is starting to adopt the Arts, Athletics, Academics idea.

BP donated for STEM projects.

The Lego League Clubs are being structured; the advisors have been hired; \$35,000 in legos & robotics for competitions have been purchased. Mr. Gibbs & Mr. Bialorucki are heading it. K-4th grade will meet in their buildings, 5th – 12th grades will meet at CHS.

Unable to get into competitions this year since the competitions have already started.

Looking to enter next year.

Manager's Report

- Currently working on Frost Fest fundraiser

- Calendar reminder for OSF board meetings: 2nd Wednesday of Sept, Nov, Jan, Mar, May

- Annual Task Calendar shows what it will take on an annual basis to meet OSF goals and what the committees need to do and report back to the board.
- The Annual Fund ask went out last June. Will start organizing that after Frost Fest with a goal of an April mailing, closing it in June.
- Also getting ready to launch new grant season.
- Committee assignments – would like to come up with descriptions of each committee, possibly in May. This will allow everyone to find the best fit for them.

Sub-Committee Reports

- a. Grants – to meet January 25 @ 6:30 at Bigby
Launch Grant Application period on Feb 1.
- b. Development – sent Business Sponsorship letters to small businesses and received two donations totaling \$1,000 without any follow up. One donation was from a vendor with the school district. The concept is to go to those who are engaged with the schools and build a relationship from that.
- c. Allocation – to meet in January & February.
Begin annual allocation discussions with OCW district leadership team to determine where the needs will be filled.
- d. Financial – no report. Eric Heintschel, committee leader appointed at meeting.
- e. Communication/PR/Mktg – no report. Mindy Kennedy, committee leader appointed at meeting.
- f. Governance – new applicants reviewed; offered positions to Heintschel, Kennedy, Row
- g. Event Planning –
 - Need to secure tickets and auction items (possibly 50 seats left)
 - Every board member was asked to bring a lotto ticket for the lottery tree
 - There will be student art to be auctioned off. This directly supports our initiative
 - Mission Moment – to get across the mission of OSF to the donors so they can emotionally connect with it.
 - Thom Sneed, choir & Limelighter director, will have the choir, Varsity Voices, sing acapella with customized lyrics. The Annual Fund helped purchase their choir attire.
 - Student servers will arrive at 4pm; Event Committee members arrive at 4:30; will need 3-4 board members to greet people as they arrive.
 - Will have a slide show to present what OSF has done.
- h. Planned Giving – no report (one donor has verbally stated that OSF is in their estate plan)

Respectfully Submitted,

Chris Walendzak